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POST OFFICE

SCHEME P1/1971

NOTE:—The Scheme which follows this note amends the Inland Post Regulations 1968 (S.I. 1968 No. 1253) (as amended) which, by virtue of paragraph 3(1) of Schedule 9 to the Post Office Act 1969, have effect as if they were provisions of a scheme made under section 28 of the Act.

The amending Scheme (which comes into effect on 15th February 1971):

- (a) makes provision for the changeover to decimal currency, and for increases in certain postage rates and fees;
- (b) abolishes the concessionary rate of postage for printed packets;
- (c) makes further provision with respect to the disposal by the Post Office of postal packets (other than parcels) which can neither be delivered nor returned to the sender;
- (d) adds to the list of items which can be sent free of postage as "articles for the blind" certain voice reproduction machines;
- (e) provides for an annual licence fee of £5 for each address to which business reply packets or postage forward parcels may be posted; and
- (f) makes new provisions with respect to Private Box facilities and facilities for separating postal packets addressed to particular departments of the addressee at the same address ("Selectapost").

(This note is not part of the Scheme)

THE POST OFFICE (INLAND POST)
AMENDMENT (No. 3) SCHEME 1971

Made	14th January 1971
Coming into Operation	15th February 1971

The Post Office, by virtue of the powers conferred upon it by section 28 of, and paragraph 3(1) of Schedule 9 to, the Post Office Act 1969, and all other powers enabling it in this behalf, hereby makes the following Scheme:

Commencement, citation and interpretation

- 1(1) This Scheme shall come into operation on the 15th day of February 1971 and may be cited as the Post Office (Inland Post) Amendment (No. 3) Scheme 1971.
- (2) This Scheme shall be read as one with the Inland Post Regulations 1968 (S.I. 1968 No. 1253) (hereinafter called "the Regulations"), as amended by the Post Office (Inland Post) Amendment (No. 1) Scheme 1969, and the Post Office (Inland Post) Amendment (No. 2) Scheme 1970 (Post Office Scheme P1/1970).
- (3) In this Scheme, the letter "p" when used with figures to express an amount of money means a new penny or new pence (as the context may require).
- (4) The Interpretation Act 1889 applies for the interpretation of this Scheme as it applies for the interpretation of an Act of Parliament and as if the Post Office Act 1953 (as amended) were an Act conferring the power to make this Scheme.

Amendments consequential upon the abolition of special rates of postage on printed packets

- 2(1) In regulation 1(1) of the Regulations (Interpretation):
 - (a) in the definition of "cash on delivery packet" the words "printed packet" shall be omitted;
 - (b) in the definition of "first class letter", in paragraph (c), the words "(being a letter)" shall be omitted;
 - (c) in the definition of "letter" the words "except where that expression is used in regulation 16" and the words "a printed packet" shall be omitted;
 - (d) the definition of "printed packet" shall be omitted.
- (2) Regulation 16 of the Regulations (Printed packets) is hereby revoked.
- (3) In regulation 17 of the Regulations (Deferment of second class letters and printed packets) the words "or printed packet" shall be omitted.

- (4) In regulation 24(6) of the Regulations (Unaddressed packets) for the Proviso there shall be substituted the following:
- “ Provided that the rate of postage charged and paid on a consignment of unaddressed packets shall not exceed the total postage which would have been payable under these Regulations on the individual packets comprised in the consignment if each of them had been posted singly and, if the weight of each packet does not exceed 1 lb 8 oz, as if each packet had been so posted as a second class letter.”; and regulation 24 (13)(a) is hereby revoked.
- (5) In regulation 28(4)(a) of the Regulations (Redirection by the public) the words “ or printed packet ” shall be omitted.
- (6) In regulation 31 of the Regulations (Rebate postings of second class letters and printed packets), in paragraph (1) the words “ or printed packets ” and the words “ or packets ”, and in paragraph (2) the words “ or not less than 4,501 printed packets ”, shall be omitted.
- (7) In regulation 33(1) of the Regulations (Registration) the words “ or a printed packet ” shall be omitted.
- (8) In regulation 41(4)(a) of the Regulations (Conditions as to recorded delivery packets) the words “ printed packet ” shall be omitted.
- (9) In regulation 55A of the Regulations (Packets to and from the Channel Islands), in paragraph (1) the words “ printed packet ” shall be omitted.

Undeliverable postal packets (other than parcels)

3. In regulation 12 of the Regulations (Return of undeliverable postal packets (except parcels)) the following paragraph shall be substituted for paragraph (4):

- “ (4) With regard to any postal packet (other than a parcel) which for any reason cannot be delivered:
- (a) if the packet has been opened by an officer of the Post Office in pursuance of paragraph (1)(b) or paragraph (2)(c) of this regulation, and the name and address of the sender cannot be ascertained, or
- (b) if upon the tender of the packet to the sender he refuses or fails to pay any charges to which the packet has become liable by law,
- the packet may be dealt with or disposed of in such manner as the Post Office may think fit.”

Articles for the use of the blind

4. In regulation 23(1) of the Regulations (Articles for the use of the blind), at the end of item (x), there shall be added the words “ and apparatus designed to play such records; ”.

Postage and other charges and fees

- (5(1) In regulation 4(2) of the Regulations (Additional postage on late posted packets) for “ 1s. 6d.” there shall be substituted “ 7½p ”.
- (2) In regulation 11(2) of the Regulations (Treatment of irregular packets) for “ 3d.” there shall be substituted “ 1p ”.
- (3) In regulation 18(2) of the Regulations (Registration of newspapers) as substituted by paragraph 4 of the Post Office (Inland Post) Amendment (No. 1) Scheme 1969, for “ five shillings ” there shall be substituted “ one pound ”.
- (4) In regulation 21(3) as substituted by regulation 55A of the Regulations (Packets to and from the Channel Islands) and in regulation 21(3) as substituted by regulation 55 of the Regulations (Application of the Regulations to packets to and from the Republic of Ireland) for “ 2s. 9d.” (in each case) there shall be substituted “ 14p ” and for “ 1s. 9d.” (in each case) there shall be substituted “ 9p ”.
- (5) In regulation 28(3)(a)(i) (Redirection by the public), regulation 36(3) (Compulsory registration), and regulation 40(2) and (3) (Recorded delivery service) of the Regulations for “ 9d.” (in each case) there shall be substituted “ 4p ”.
- (6) For regulation 52 of the Regulations (Jury summonses) there shall be substituted the following:
- “ 52. The fee to be paid (over and above the postage) for the services to be performed by the postmaster to whom a jury summons is taken in pursuance of section 11 of the Juries Act 1862, shall be ½p.”
- (7) In paragraph (3) of regulation 55A of the Regulations (Packets to and from the Channel Islands), including that paragraph as applied by paragraph 8(2) of the Post Office (Inland Post) Amendment (No. 1) Scheme 1969 (Packets to and from the Republic of Ireland), for the table at the end of (ii) there shall be substituted the following table:

TABLE				
Number of packets	Col. 1	Col. 2	Col. 3	
		£	£	
1	...	0.50	0.25	
2	...	0.70	0.35	
3	...	0.90	0.45	
4	...	1.10	0.55	
5	...	1.20	0.60	
6 to 10 inclusive	...	1.40	0.70	
11 to 20 inclusive	...	1.80	0.90	
21 to 30 inclusive	...	2.20	1.10	
31 to 40 inclusive	...	2.60	1.30	
41 to 50 inclusive	...	3.00	1.50	
Every additional 25 or part thereof	...	0.50	0.25	”

- (8) In paragraph (3)(v) of regulation 55A of the Regulations including that paragraph as applied by paragraph 8(2) of the Post Office (Inland Post) Amendment (No. 1) Scheme 1969, for “ 27s.” there shall be substituted “ £1.35 ”, and for “ 1s.” there shall be substituted “ 5p ”.
- (9) For Schedules 1, 3, 6 and 7 to the Regulations there shall be substituted respectively the Schedules 1, 3, 6 and 7 set out in Schedule A hereto.
- (10) Schedule 5 to the Regulations is hereby revoked, and in regulation 44(1) of the Regulations (Fees and conditions for cash on delivery packets) for the words “ a fee according to the scale of fees set out in Schedule 5 ” there shall be substituted “ a fee of 25p ”.

Postal Facilities

- 6(1) For Schedule 2 to the Regulations (Postal Facilities) there shall be substituted the Schedule set out in Schedule B hereto.
- (2) In regulation 5 of the Regulations (Additional postage on certain parcels) for the words “ paragraph 13 of Schedule 2 ” there shall be substituted the words “ paragraph 12 of Schedule 2 ”.
- (3) In regulation 14(2) of the Regulations (Treatment of packets addressed to deceased persons) for the words “ paragraph 13A of Schedule 2 ” there shall be substituted the words “ paragraph 12A of Schedule 2 ”.

Registration fees and compensation

7. For column 1 and column 2 in Part I of Schedule 4 to the Regulations (Registered Postal Packets) there shall be substituted respectively the column 1 and column 2 set out in Schedule C hereto.

Business reply packets and postage forward parcels

8(1) In regulation 1(1) of the Regulations, the following shall be substituted for the definition of "business reply packet":

" "business reply packet" means a letter which by authority of the Post Office may be posted without prepayment of postage to an address of, or of the agent of, a person who has made provision to the satisfaction of the Post Office for the payment of the appropriate postage on letters so posted which are received by him or by such agent, being a letter which:

- (a) consists of, or is enclosed in, a card, folder, letter card or envelope provided by that person with the authority of the Post Office on which are printed the address to which the letter may be so posted and special distinguishing characters allocated for the purpose by the Post Office; or
- (b) has affixed thereon a label provided by that person with such authority, on which are printed such address and the distinguishing characters so allocated."

(2) In regulation 1(1) of the Regulations, the following shall be substituted for the definition of "postage forward parcel":

" "postage forward parcel" means a parcel which by authority of the Post Office may be posted without prepayment of postage to an address of, or of the agent of, a person who has made provision to the satisfaction of the Post Office for the payment of the appropriate postage on parcels so posted which are received by him or by such agent, being a parcel which:

- (a) is enclosed in a wrapper or container provided by that person with the authority of the Post Office on which are printed the address to which the parcel may be so posted and special distinguishing characters allocated for the purpose by the Post Office; or
- (b) has affixed thereon a label provided by that person with such authority, on which are printed such address and the distinguishing characters so allocated."

(3) A person who proposes to invite others to post business reply packets to him or to his agent may apply to the Post Office for a licence (hereinafter called a "Business Reply Licence") authorising the posting of business reply packets to an address of the applicant or of his agent specified therein (being an address within the British postal area) without prepayment of postage, and the provision by the applicant and the use for that purpose of the necessary cards, folders, letter cards, envelopes or labels.

(4) A person who proposes to invite others to post postage forward parcels to him or to his agent may apply to the Post Office for a licence (hereinafter called a "Postage Forward Parcel Licence") authorising the posting of postage forward parcels to an address of the applicant or of his agent specified therein (being an address within the British postal area) without prepayment of postage, and the provision by the applicant and the use for that purpose of the necessary wrappers, containers or labels.

(5) A Business Reply Licence or a Postage Forward Parcel Licence granted on the application of a person (hereinafter referred to in relation to such a licence as "the licensee") may specify more than one address of the licensee or of his agent to which business reply packets or (as the case may be) postage forward parcels may be posted (being in each case an address within the British postal area), and other such addresses may be added from time to time on the application of the licensee.

(6) Postage charged and payable under the Regulations on business reply packets or postage forward parcels shall be paid:

- (a) by the licensee in respect of a Business Reply Licence, on all such packets which are posted in accordance with that licence without prepayment of postage and are received by him or by his agent;
- (b) by the licensee in respect of a Postage Forward Parcel Licence, on all such parcels which are posted in accordance with that licence without prepayment of postage and are received by him or by his agent.

(7) Every Business Reply Licence or Postage Forward Parcel Licence shall be granted on and subject to:—

- (a) a condition that the licensee shall make provision (by way of deposit and other payments in advance) at such times, in such manner, and to such extent as the Post Office shall think fit with respect to the payment of postage payable by him on postal packets posted by authority of the Post Office without prepayment of postage to him or to his agent;
- (b) such other terms and conditions (including conditions as to revocation and variation) as the Post Office may think fit.

(8) Subject as may be provided in the relevant licence, no card, folder, letter card, envelope or label, or (as the case may be) wrapper, container or label shall be made available by the licensee for use by any person as or with a business reply packet or postage forward parcel (or, being a label, shall be incorporated in an advertisement published by or for the licensee) unless:

- (a) it has printed thereon in such position and manner as have been approved by the Post Office special distinguishing characters allocated for the purpose by the Post Office and an address specified in the relevant licence;
- (b) it meets the prescribed specifications and is similar in all respects to a specimen thereof which has been submitted to and approved by the Post Office.

(9) Subject as provided in sub-paragraph (10) of this paragraph, there shall be charged and paid by the licensee in respect of every year or part of a year in which each such licence (whether it be a Business Reply Licence or a Postage Forward Parcel Licence) is in force an annual fee of £5 for each address specified therein to which such packets or parcels (as the case may be) may be posted. The fee shall be paid (in respect of the first year) before the licence is granted, and shall be due and payable on every anniversary of the day when it was granted (hereinafter referred to in relation to such a licence as "a relevant anniversary") on which it remains in force.

(10) If and whenever an address is added to a licence in accordance with sub-paragraph (5) of this paragraph, then (unless the addition is to take effect on a relevant anniversary) there shall be charged and payable by the licensee for that address when the addition is made a rateable proportion of the annual fee of £5 in respect of so much as remains unexpired of the year ending immediately before the next relevant anniversary.

(11) On the surrender by the licensee or revocation by the Post Office of a licence, the Post Office, if it thinks fit, may refund to the licensee such proportion as it thinks just of the annual fee paid in respect of the year in which the surrender or revocation takes effect, or may appropriate that proportion of the fee in or towards payment of any postage which is or may become due and payable by the licensee in respect of business reply packets or postage forward parcels (as the case may be) posted to the licensee or his agent.

Col. 1 <i>Description of Postal Packet</i>	Col. 2 <i>Rates of Postage</i>	Col. 3 <i>Limits of Size</i>	Col. 4 <i>Limits of Weight</i>
2. Current registered newspaper	Weight not exceeding 4 oz. ... 2½p Weight exceeding 4 oz. but not exceeding 6 oz. ... 4½p Weight exceeding 6 oz.: For the first 6 oz. ... 4½p For each additional 2 oz. or part thereof ... 1p	As for item 1(b).	Not exceeding 1 lb. 8 oz.
3. Articles for the use of the blind	No rate specified.	As for item 1(b).	Not exceeding 15 lb.
4. Parcel: (a) ordinary ...	Weight not exceeding 1 lb. 8 oz. ... 15p Exceeding 1 lb. 8 oz. but not exceeding 2 lb. ... 20p Exceeding 2 lb. but not exceeding 4 lb. ... 24p Exceeding 4 lb. but not exceeding 6 lb. ... 27½p Exceeding 6 lb. but not exceeding 10 lb. ... 35p Exceeding 10 lb. but not exceeding 14 lb. ... 45p Exceeding 14 lb. but not exceeding 18 lb. ... 55p Exceeding 18 lb. ... 65p	Greatest length 3 feet 6 inches. Greatest length and girth combined 6 feet (the girth to be measured round the thickest part).	Not exceeding 22 lb.
(b) local...	The rate in paragraph (a) minus 5 p.		
5. Business reply packet	The appropriate rate in item 1 plus ½p.	As for item 1(a) or (b) as appropriate.	As for item 1(a) or (b) as appropriate.
6. Postage forward parcel	The appropriate rate in item 4 plus 4p.	As for item 4.	As for item 4."

For Schedule 3 to the Regulations, the following shall be substituted:

" Regulation 26

SCHEDULE 3

Express Delivery Services

Col. 1 <i>Service</i>	Col. 2 <i>Fees</i>	Col. 3 <i>Limit of Size and Weight</i>	Col. 4 <i>Provisions</i>
1. Conveyance by special messenger throughout the whole course of the packet in the post.	20p a mile or part of a mile in addition to any fees or other sums ordinarily payable.	—	(1) The distance on which the mileage fee is charged includes the distance between the express delivery office which provides the service and the point where the conveyance of the packet begins. (2) When the special messenger has to deliver for the same sender two or more postal packets for the same or different addressees at the same or different addresses, the sum of 3p is charged for each packet after the first, in addition to a single mileage fee for the whole journey. (3) The service is not available on Sunday or (except in Scotland) on Good Friday and Christmas Day; in Scotland the service is not available on New Year's Day.
2. Conveyance by special messenger from the office of delivery at the request of the addressee.	20p a mile or part of a mile in addition to any postage, fees or other sums ordinarily payable.	As specified in Schedule 1.	(1) When an addressee requests the delivery by special messenger of more than one postal packet from the normal postal delivery office an additional charge of 2½p is made for every 10 packets (or less than 10 packets) after the first. The Post Office may at its discretion include in the delivery all postal packets which may be held for the addressee and in such case the same additional charge shall be paid by the addressee as would have been payable if such postal packets had been included in the delivery at the request of the addressee. (2) Where more than one search has to be made at the office of delivery for the packet or packets to which the request relates, a charge of 5p is payable for each search after the first. (3) If no postal packet to which the request relates is found, and a messenger is sent to inform the applicant to that effect, the fee set out in Col. 2 is payable for this service, and is charged on the single distance between the office of delivery and the applicant's address. (4) Provision (3) of item 1 applies.

Col. 1 <i>Service</i>	Col. 2 <i>Fees</i>	Col. 3 <i>Limit of Size and Weight</i>	Col. 4 <i>Provisions</i>
3. Conveyance by special messenger of a postal packet from the office of delivery at the request of the sender.	20p for delivery on weekdays in addition to any postage, fees or other sums ordinarily payable. 30p in addition to the above for delivery on Sundays.	As specified in Schedule 1.	(1) For delivery on Sunday the service operates for postal packets (other than parcels) posted on Saturday for delivery on Sunday, but that service is available only between certain places. (2) Second class letters will not be accepted in this service.
4. Conveyance by special messenger of a postal packet through part only of its course in the post, in any case where neither item 2 nor item 3 applies.	20p a mile or part of a mile in addition to any postage, fees or other sums ordinarily payable.	As specified in Schedule 1.	(1) Provisions (1) and (3) of item 1 apply. (2) When the service is used for the conveyance of a postal packet to an office of collection for subsequent transmission by ordinary post, the payment for the express service shall be by means of postage stamps affixed to a postal form. (3) Second class letters will not be accepted in this service.
5. Hire of cab or other vehicle for conveyance.	The amount expended by the Post Office.	—	This charge may be incurred at the request of the sender in respect of items 1, 3 or 4 in this Schedule, or at the request of the addressee in respect of item 2, or at the discretion of the Post Office, and is payable in addition to any other sums payable in respect of the packet.
6. Packet charged for on an omnibus, tramcar or trolley vehicle by which it is conveyed.	The amount expended by the Post Office.	—	This charge is payable in addition to any other sums payable in respect of the packet.
7. Waiting fee.	5p for each 10 minutes, or part of 10 minutes, beyond the first 10 minutes.	—	This fee is payable when the messenger is detained at the request of the sender or the addressee or in the course of the service the messenger is performing.
8. Railex.	£1.	If posted in Northern Ireland not exceeding 2 oz., in all other cases not exceeding 1 lb.	(1) The charge covers conveyance by railway and service by Post Office messenger. (2) Provision (3) of item 1 applies."

For Schedule 6 to the Regulations, the following shall be substituted:

" Regulation 51

SCHEDULE 6

Fees for stamping paper for use as cards, covers or envelopes

	<i>Non-glossy paper</i>	<i>Glossy paper</i>
(1) Paper for use as cards to be transmitted as letters:		
A. For the first one thousand or part of one thousand stamps impressed on any one consignment of paper sent to the Post Office:		
(i) If three stamps or less are impressed on each single piece of paper	£1	£1.25
(ii) If four or five stamps are impressed on each single piece of paper	75p	£1
(iii) If six or more stamps are impressed on each single piece of paper	50p	62½p
B. For each additional one hundred or part of one hundred stamps impressed on the same consignment of paper		One tenth of the fees referred to in A.
	<i>Non-gummed paper</i>	<i>Gummed paper</i>
(2) Paper for use as covers:		
A. For the first one thousand or part of one thousand stamps impressed on any one consignment of paper sent to the Post Office:		
(i) If three stamps or less are impressed on each single piece of paper	£1	£1.25
(ii) If four or five stamps are impressed on each single piece of paper	75p	£1
(iii) If six or more stamps are impressed on each single piece of paper	50p	62½p
B. For each additional one hundred or part of one hundred stamps impressed on the same consignment of paper		One tenth of the fees referred to in A.
(3) Paper for use as envelopes:		
A. For the first one thousand or part of one thousand stamps impressed on any one consignment of paper sent to the Post Office		75p
B. For each additional one hundred or part of one hundred stamps impressed on the same consignment of paper		7½p

(NOTE: (1) For the purpose of this Schedule, if two or more stamps are impressed in order that they may together denote postage of the amount which the Post Office has been requested to denote on each card, cover or envelope (as the case may be), they shall together be regarded as one stamp.

(2) The aggregate amount payable in respect of any one consignment of paper shall be calculated to the nearest ½p, any residual part of ½p being disregarded.)"

5. Enquiry for a missing registered postal packet 10p
 (NOTE: This charge is not payable if the charge for advice of delivery of, or inability to deliver, the packet has already been paid by the sender.
 The Post Office may refund the enquiry charge if it is satisfied that the packet was lost or seriously delayed while in its custody.)
6. Advice of delivery of, or inability to deliver, a recorded delivery packet:
 (a) if requested at time of posting 7½p
 (b) if requested after posting 10p
7. Enquiry for a missing recorded delivery packet 10p
 (NOTE: This charge is not payable if the charge for advice of delivery of, or inability to deliver, the packet has already been paid by the sender.
 The Post Office may refund the enquiry charge if it is satisfied that the packet was lost or seriously delayed while in its custody.)
8. Receipt for bulk postings which have been prepaid in stamps:
 For the first 1,000 items 10p
 For each additional 1,000 or part thereof 1½p
9. Private Posting Boxes. Collection by the Post Office of postal packets (other than parcels) posted in a private posting box (provided by the person requesting the facility) of a design and in a position approved by the Post Office (not being a private roadside letter box in a rural postal delivery area):
- (1) For initial period of one year or less:
- (a) For one collection, on six or fewer weekdays in every week ... £4
 (b) For one collection on Sundays £4
 (c) For one collection, on six or fewer weekdays and on Sunday in every week £6
 (d) For each additional collection, on six or fewer weekdays in every week £2
 (e) For each additional collection on Sundays £2
 (f) Where the posting box is above or below ground floor—for each floor which the collector has to ascend or descend to make the collection. Such fee not exceeding £3 as the Post Office may fix, having regard to the facilities available for ascent and descent.
 (g) Distance fee, payable where the private posting box is in a rural postal delivery area, and the collection in the opinion of the Post Office involves travelling in excess of the normal route of the collecting officer. Such fee as the Post Office may fix, having regard to the cost of the excess travelling.
- (2) For each subsequent full year The fees chargeable under (1).
 (3) For a subsequent part only of a year A rateable proportion of the fees chargeable under (1).
10. Private Boxes. Provision by the Post Office of a private box (such box being, when available, a lockable box for which the renter or his agent holds the key) at a delivery office serving a town postal delivery area, or at any other post office at which the facility is available, in which postal packets are placed to await collection by the addressee or his agent instead of being delivered by postmen at the place of address, or from which postal packets can, at the request of the addressee, be delivered to the addressee's place of address as an additional facility to the provision of a private box.*
- A. For initial period of one year or less:
- (1) For Day Box, that is to say, where the postal packets are to be made available for collection by the addressee or his agent at or after the time of commencement of the first delivery, or the time of opening the post office to the public (whichever is the earlier), and before the time of closing the post office to the public:
 (a) Box for reception of postal packets other than parcels, or for reception of parcels only £10
 (b) Box for reception of all classes of postal packets £20
 (2) Additional fee for Day Box where the postal packets are additionally to be made available for collection by the addressee at or after 6 a.m. and before the time of commencement of the first delivery or the time of opening of the post office to the public (whichever is the earlier). An amount equal to the fee chargeable under (1).
 (3) For Night Box, that is to say, where the postal packets are to be made available for collection after the time of closing the post office to the public and before 6 a.m. Double the amount chargeable under (1).
 (NOTE: If the box is used both as a Day Box and as a Night Box, the fee referred to in (3) is chargeable in addition to the fee referred to in (1) and (where applicable) the fee referred to in (2).)
- (4) Diversion fee, payable in addition to the fees referred to in (1), (2) and (3) where the holder of the box carries on business at different addresses and postal packets addressed to him at more than one address are to be placed in the box for collection:
 For each address (after the first) to which packets are addressed, and for each style (after the first) in which packets are addressed to each address (after the first). £20
- (5) Delivery fee, payable in addition to the fees referred to in (1) and, where applicable in (2), (3) and (4) where an addressee requests delivery by the Post Office at his place of address of postal packets such delivery being in addition to the provision of the box:
 For one delivery per day on one or more days of the week in the usual course of post of any postal packets which would otherwise be due to be (a) placed in the box or (b) held by the postmaster in accordance with the note following (6) below. £6
 For each additional delivery per day as aforesaid £6

* In certain cases no actual box will be provided and postal packets will be held by the postmaster in a suitable place to await collection and in such cases the following provisions will have effect as if the provision of such a suitable place were the provision of a box.

- (6) Where the box is lockable: Each duplicate or replacement key 50p
 (NOTE: In the case of a lockable private box registered packets, recorded delivery packets, packets on which a charge or fee is due, and packets which for any reason cannot be placed in the box, if addressed to the box number or the designated address, will be held by the postmaster to await collection by the addressee or his agent instead of being placed in the box for collection. This note will not apply where delivery is made to the addressee's place of address under (5) above.)
- B. For each subsequent full year The fees chargeable under paragraph A.
- C. For a subsequent part only of a year A rateable proportion of the fees chargeable under paragraph A.
11. Private Bags. Use of a private bag, that is to say, a bag or other receptacle (provided by the owner with the approval of the Post Office) in which postal packets for or from a particular address (i) in a town postal delivery area may either be collected by the owner or his agent or at the request of the owner be delivered at the place of address by the Post Office, or may be posted by the owner or his agent, or (ii) in a rural postal delivery area may either be collected and posted by the owner or his agent or be delivered at the place of address and collected therefrom by the Post Office:
- A. For an initial period of one year or less:
- (1) Where the address concerned is in a town postal delivery area:
 Use of bag:
 (a) For posting packets other than parcels or for posting parcels only £6
 (b) For posting all classes of postal packets £12
 (c) For posting and collecting postal packets The fee appropriate under (a) or (b) plus the appropriate fees under item 10A as if the bag were a private box.
 (d) For delivery of postal packets by the Post Office at the place of address at the owner's request. Fee for each delivery per day in the usual course of post payable in addition to the fees referred to in (a), (b) and (c) above £6
- (2) Where the address concerned is in a rural postal delivery area:
 (a) Bag collected and posted by the owner or his representative:
 (i) Bag made up for one collection, on one or more days of the week... .. £6
 (ii) Bag made up for more than one collection on one or more days of the week. £6 plus £4 each making-up after the first.
 (iii) Additional fee where the bag is made available for collection at or after 6 a.m., and before the time of commencement of the first delivery or the time of opening of the post office to the public (whichever is the earlier) £6
 (b) Bag delivered and collected by the Post Office:
 (i) Once a day on one or more days of the week £6
 (ii) Twice a day on one or more days of the week £12
 (NOTE: The fees referred to in (b) are payable even though the bag is used only for the delivery of postal packets or only for their posting.)
 (c) Distance fee, payable where the bag is collected by the Post Office from an address in a rural postal delivery area, and the collection in the opinion of the Post Office involves travelling in excess of the normal route of the collecting officer. Such fee as the Post Office may fix, having regard to the cost of the excess travelling.
- (3) Diversion fee, payable in addition to the fees chargeable under (1) or (2) in the circumstances referred to in item 10A(4). As item 10A(4).
- B. For each subsequent full year The fees chargeable under paragraph A.
- C. For a subsequent part only of a year A rateable proportion of the fees chargeable under paragraph A.
12. Redirection by the Post Office. Redirection of postal packets from their original address to the same addressee at another address in pursuance of the addressee's application:
- A. Where the original address is a business address and the addressee has permanently ceased to occupy the premises to which the packets are addressed, or where the original address is not a business address:
- (1) On an application for redirection for a period not exceeding one month. 50p
- (2) On an application for redirection for a period not exceeding three months (including a period following that specified in an earlier application). 75p
- (3) On an application for redirection for a period not exceeding one year (including a period following that specified in an earlier application). £2
- (NOTE: (i) Where the original address is a private residence and postal packets addressed to several members of one family bearing the same surname are all to be redirected to one other address, the addressees are to be regarded together as constituting one addressee for the purpose of the fee payable.
 (ii) See also regulation 5 as to additional postage on parcels.)
- B. Where the original address is a business address and the addressee has temporarily ceased to occupy the premises to which the packets are addressed:
 For each continuous period not exceeding 14 days 50p

13. Diversion of Postal Packets. Delivery of postal packets addressed to addressee's private address at his business address, or of postal packets addressed to one or more business addresses at another business address of the same addressee or at his private address, where the fee mentioned in item 12 is not applicable:
- For each address from which packets are diverted, and for each style after the first in which packets are addressed to each such address:
- | | | |
|--|--------|--|
| (1) For initial period of one year or less | | £20 |
| (2) For each subsequent full year | | £20 |
| (3) For a subsequent part only of a year | | A rateable proportion of the fee chargeable under (2). |
14. Delivery at Post Office. Retention at a delivery office of postal packets (other than those addressed to a post office to be called for in accordance with regulation 30) and delivery to the addressee or his agent on his calling therefor:
- | | | |
|---|--------|-------|
| (1) For postal packets of all classes where the appropriate delivery office is in a rural postal area: annual fee | | £6 |
| (2) For registered postal packets and recorded delivery packets only: | | |
| (i) if the appropriate delivery office is in a rural postal area: annual fee | | £1.50 |
| (ii) if the appropriate delivery office is in a town postal area: annual fee | | £2 |
- (NOTE:
- (a) These annual fees are not charged if the addressee is the holder of a Private Box at the post office concerned, or the holder of a Private Bag used for the collection of postal packets from that post office.
- (b) The addressee may at his option, instead of paying the annual fee, pay the search fee under item 15 for each separate search.
- (c) The facility is not available for packets other than registered packets and recorded delivery packets where the appropriate delivery office is in a town postal area.)
15. Search Fee. Search made at a delivery office at the request of the addressee or his agent to ascertain whether any postal packets for a particular address are available for delivery: for each search 5p
- (NOTE: This fee is not charged:
- (a) if the search is for postal packets addressed to a post office to be called for in accordance with regulation 30;
- (b) if the addressee is the holder of a Private Box at the post office concerned, or the holder of a Private Bag used for the collection of postal packets from that post office; or
- (c) if the addressee has paid the annual fee under item 14 in respect of the period within which the search is made.)
16. Temporary Retention. Withholding of postal packets from delivery at the request of the addressee:
- | | | |
|--|--------|-------|
| (i) For a period not exceeding three weeks | | £1 |
| (ii) For a period not exceeding six weeks | | £1.50 |
| (iii) For a period not exceeding eight weeks | | £2 |
17. Floor Fee. For delivery of postal packets for a business address at a floor other than the ground floor, or (where the addressee is not in occupation of the ground floor) at a floor other than the floor occupied by the addressee which is nearest to the ground floor:
- For each extra floor to which the delivery officer has to ascend or descend to make the delivery, per annum.
- Such fee not exceeding £3 as the Post Office may fix, having regard to the facilities available for ascent and descent.
18. Selectapost. For separating postal packets addressed to the same address according to such codes, private box numbers, descriptions, words, figures, characters or marks used with the address as may have been approved for the purpose by the Post Office.
- A. For the basic facility, that is to say the separation of postal packets with either:
- | | | |
|---|--------|---|
| (i) delivery by postman to a single point, or | | |
| (ii) the use of a private day box as in item 10(A)(1)(a): | | |
| (1) For the initial period of one year or less | | Such fee as the Post Office may fix for a minimum period of one year in the particular case. |
| (2) For each subsequent full year | | Such fee as the Post Office may fix for that year in the particular case. |
| (3) For a subsequent part only of a year | | A rateable proportion of the fee which would be fixed under (2) for one year, or one quarter of such fee, whichever be the greater. |
- B. For any other or additional facility or facilities referred to in item 10 required by the addressee in connection with a private day box provided under A. The appropriate fee or fees chargeable under item 10 for such other or additional facilities.
- C. For delivery by postman of separated postal packets to more than one point:
- | | | |
|--|--------|---|
| (1) For the initial period of one year or less | | Such fee as the Post Office may fix for a minimum period of one year in the particular case. |
| (2) For each subsequent full year | | Such fee as the Post Office may fix for that year in the particular case. |
| (3) For a subsequent part only of a year | | A rateable proportion of the fee which would be fixed under (2) for one year, or one quarter of such fee, whichever be the greater. |

19. Special Collections. Special collections from an address in a rural postal delivery area:
- (1) For initial period of one year or less:
 - (a) for one collection, on seven or fewer days of the week ... Annual fee £3.
 - (b) For each additional collection, on seven or fewer days of the week ... Annual fee £3.
 - (c) Distance fee, payable where the collection in the opinion of the Post Office involves travelling in excess of the normal route of the collecting officer. Such fee as the Post Office may fix, having regard to the cost of the excess travelling.
 - (2) For each subsequent full year The fees chargeable under (1).
 - (3) For a subsequent part only of a year A rateable proportion of the fees chargeable under (1).
20. Private Roadside Letter Boxes. Delivery into or collection from a locked private roadside letter box in a rural postal delivery area, or both delivery and collection:
- (1) For initial period of one year or less:
 - (a) Delivery only, where the box need not be unlocked for this purpose. No fee.
 - (b) Delivery only, where the box has to be unlocked for this purpose; collection only; or delivery and collection:
 - (i) For one visit, on seven or fewer days of the week £1.50
 - (ii) For each additional visit, on seven or fewer days of the week £1.50
 - (2) For each subsequent full year The fees chargeable under (1).
 - (3) For a subsequent part only of a year A rateable proportion of the fees chargeable under (1)."

Paragraph 7

SCHEDULE C
Registered Postal Packets

<i>Column 1</i>		<i>Column 2</i>
<i>Registration Fee (In addition to any ordinary postage)</i>		<i>Maximum Compensation</i>
For a packet other than a parcel: 20p (minimum registration fee)	For a parcel: 25p (minimum registration fee)	£150
22½p 25p	27½p 30p	£300 £500

Dated 14th January 1971.

Signed on behalf of the Post Office by J. R. Baxter (a person authorised by the Post Office to act in that behalf).